



**RMS**  
 Royal Society of Miniature  
 Painters Sculptors & Gravers  
 Patron HM King Charles III

**INFORMATION SHEET  
 FOR MEMBERS, ASSOCIATES and STUDENT MEMBERS  
 Please read carefully BEFORE SUBMITTING.**

Bankside Gallery, 48 Hopton St, London

**Exhibition** – 18<sup>th</sup> – 22<sup>nd</sup> November 2025, open 11am-6pm daily

**Opening and Award ceremony** - 4pm, Tuesday 18<sup>th</sup> November

**Collection of Unaccepted/unsold work from Bankside Gallery** - Sunday 23<sup>rd</sup> November 2-4pm

**AGM Via Zoom/Discord** - Tuesday 2<sup>nd</sup> December at 6pm

**Sizing of artwork**

Rectangles and ovals 4.5 x 6inches (11.5 x 15.2cm) including frame.

Squares 4.5 x 4.5inches (11.5 x 11.5cm) including frame.

Circular 4.5inches in diameter (11.5cm) including frame.

Mount board no wider than ¾ of an inch (2cm) – must be clean and not overcut in the corners of the mount board.

Frames should not be wider than 1inch (2.5cm) nor deeper than ¾ of an inch (2cm).

Sculptures should not be more than 8inches (20cm) on the longest side.

**Size limits for Human/Animal portraits**

Heads should not measure more than 2inches (5cm) from chin to the top of the head. For animals, heads include ears.



**Artwork theme - (optional)**

There is a NEW theme for 2025! - 'The Changing Face', which can be interpreted widely and could be a physical change such as a human face, the environment, wildlife, technology or a more abstract concept such as hope, tolerance, society, attitudes etc the choice is yours! Artists are encouraged to contribute work on the theme; however, it is **not compulsory.** If a work is on the theme, please say so in the artwork Title box when applying. Example: 'The Changing Face - passage of time'...

**Framing**

If frames do not already have a hanging loop, please attach a hanging D ring, O ring or triangular ring at the top in the centre. Screw eyes are **not** acceptable.



**Labels**

**Paintings:** Firmly attach a label on the back of the painting clearly stating your full name, title and medium.

**Sculptures:** Tie a small luggage label securely to the sculpture clearly stating your full name, title and medium.

**Sale Prices and items not for sale (NFS)**

All work must be for sale, with the exception of commissioned portraits of humans and animals. If a commissioned piece is submitted and not for sale, at least one non-commissioned work of equal value and quality must be submitted. The price of a commissioned work should be entered on the schedule in the 'fee for commissioned work' section.

**Sale made by artist**

After submission and prior to the exhibition, if a sale of work takes place, the artist must inform the RMS of the sale of the piece of work, otherwise a sale by the society takes precedence. The usual commission will apply.

**Minimum sale price**

Portraits £350, Sculpture £190, Other works £190. (The average sales price in 2024 was £200-£300).

(Royal portraits are only allowed if they are genuine commissions for which sittings have been granted. Historical portraits are allowed).

**Commission on Sales**

40% is deducted from any exhibition sales by the RMS. Commission will also be due to the RMS if the work sells via the RMS website after the exhibition. Payment is made directly to the artist within 28 days, after the exhibition closes.

**How to submit your work/what to expect - step by step events**

Pre-selection **is not required** for Members, Associates or Student Members

<u>Submission fees</u>	<u>Miniature artwork</u>	<u>Large artwork</u>
<b>Student Members (SRMS)</b>	Up to 5 works - Submission fee at the concession rate £13.00 per work	No large works permitted at this stage
<b>Associate Members (ARMS)</b>	Up to 6 works (no fee)	<b>Optional:</b> up to 4 pieces - £5.00 per work. (No fixings/mirror plates required)
<b>Full Members (RMS)</b>	Up to 8 works (no fee)	<b>Optional:</b> up to 4 pieces - £5.00 per work. (No fixings/mirror plates required)
<b>Honorary Retired Members (HRRMS)</b>	1 work - submission fee £18.00	-

**How to make payment:**

1. PayPal to treasurer@royal-miniature-society.org.uk
2. BACS: Royal Miniature Society, Sort Code: 30-93-45, Account number: 00640264 (IBAN: GB97LOYD30934500640264 - BIC/SWIFT LOYDGB21284)
3. Square Up: An invoice will be sent to your email, with an easy-to-follow link, for payment by credit or debit card.
4. Phone: to make a card payment over the phone, Claire Hucker: 01454 269268 (Mon - Thurs 10-4)

**Re-exhibiting work**

You may re-submit subject work after an interval of three exhibitions, portraits after four. Works that have been submitted more than 3 times cannot be submitted again.

**Handing in your artwork**

Please deliver in person **TO: TCPA ROOMS**, 17 Carlton House Terrace, London, SW1Y 5BD on **Sunday 9<sup>th</sup> November, 10am to 5pm**

**OR**

Post/deliver your work to your **designated receiver** between **Fri 26<sup>th</sup> Sept - Fri 7<sup>th</sup> Nov** (any works that arrive after 7<sup>th</sup> Nov will not be included).

**Posting work from outside of the UK:**

**VERY IMPORTANT!** When posting your work please put **'SAMPLES OF ARTISTS WORK'** only on your customs form. **DO NOT** put any value on the customs form or include any other \*paperwork with your artwork. If you put any value on it at all, it will incur a Customs and Excise charge and will be held until the amount is paid in full by you. The RMS will not be liable for any customs charges or make special concessions for delayed artwork. \*Please **email** a copy of your completed entry schedule paperwork, to the Executive Secretary: info@royal-miniature-society.org.uk

**Receivers**

Please select your receiver by the **first letter** of your **Surname (A-I, J-Q, R-Z)** unless you're sending a sculpture **OR** if there is a receiver near you, please contact them directly to arrange a convenient day/time to deliver your work in person.

<b>Receiver info</b>	<b>Sculpture</b>	<b>2D Artworks A-I</b>	<b>2D Artworks J-Q</b>	<b>2D Artworks R-Z</b>
<b>Name</b>	Paul Eaton	Ray Winder	Carole Flanders	Claire Hucker
<b>Address</b>	161 High Street, Cranleigh, Surrey, GU6 8BB, UK	3 Marsh Cottages, Chilmead Lane, Nutfield Marsh, Surrey, RH1 4ES. UK	94 Summerhouse Drive, Bexley, Kent, DA5 2EJ. UK	89 Rosebery Road, Dursley, Gloucestershire, GL11 4PU. UK
<b>Email</b>	info@sculpturebypauleaton.co	winderonthemarsh@gmail.com	superartist@hotmail.co.uk	cmhucker@gmail.com
<b>Phone number</b>	+44 1483 276636	+44 1737 643951	+44 1322 525632	+44 1454 269268

**Please select 'Tracked' from your post office if you'd like to know if your work has been delivered.**

**Final Selection notification via email - Wednesday 12<sup>th</sup> November**

**Acceptance/rejection of works**

Works marked with **A** have been **accepted** and **X** **rejected**. A brief description will be given as to the reason any work has been rejected (please indicate on the entry schedule if you do not want a reason for rejection). Careful consideration is taken with

each piece and a final decision shall be made at the discretion of the Selection Committee. Antisocial behaviour will **NOT** be tolerated.

### **Collection**

Collect unsold/rejected work from the Bankside Gallery on Sunday 23rd November between 2 and 4pm only. Please provide your own packaging and entry schedule as proof of ownership. **Any uncollected work will be removed by Picture Post Art at 4pm. Charges will apply.** Please **DO NOT** arrive before 2pm to collect your work, as we cannot accommodate you.

### **PUBLICITY**

#### **Images for online exhibition and award selection**

Please photograph the work you intend to submit prior to hand in day (preferably out of the glass, but still in the frame, so there is no glare or distortion)

**Name your image files** in the format as follows: **Suzanne-Lucas-Strawberries-and-Cream-10x8cm** (framed size) and email them to Claire Hucker: cmhucker@gmail.com (How to name your image files short video can be found in the Membership backroom – password: Drawtiny23)

#### **Image for Catalogue**

Members are invited to submit 1 image of their work for inclusion in the catalogue, the fee for this is £35.00. Please email a high-resolution digital photograph (jpeg) to Claire Hucker by 27<sup>th</sup> October. Images are subject to selection.

#### **Invitations**

Available from April, please post a standard DL self-addressed envelope with a first or second-class stamp, to the Executive Secretary, 89 Rosebery Road, Dursley, Gloucestershire, GL11 4PU. (max. 9 per envelope) Invitations will also be available to collect on Hand-In day.

#### **NO Greetings Cards OR individual promotional flyers**

Greetings Cards cannot be displayed or sold at the Bankside Gallery. Please **DO NOT** submit greetings cards or other material other than original artwork. The RMS are permitted to have a visitors' book, magnifying glasses and demos list displayed, anything else will be removed by the gallery.

#### **Copyright**

Copyright of all work except commissions remains with the artist. Where the copyright has been sold write © after the title on the schedule. An explanatory note will appear in the catalogue.

#### **Election to Associate Membership (ARMS)**

Student members (aged 18-30) who are interested in becoming an Associate member of the RMS will have to have had **5 works** accepted/exhibited in the 1<sup>st</sup> year. In the following year, a further **5 works** must be submitted, write "CANDIDATE" at the top of your entry schedule and the Selection Committee will consider the candidate for election to Associate Membership. If elected the Student member will become ARMS. The Associate membership subscription, at the concession rate, will be due from the January following election.

#### **Election to Full Membership (RMS)**

Artists who are interested in becoming a Full member of the RMS will have to be ARMS and have had **6 works** accepted/exhibited in the 3<sup>rd</sup> year of exhibiting. In the following year, a further **6 works** must be submitted, write "CANDIDATE" at the top of your entry schedule and the Selection Committee will consider the candidate for election to Full Membership. If elected the artist will become RMS. The Full membership subscription will be due from the January following election. If the elected artist is aged 18-30 Full membership is at the concession rate.

**Queries to:** Claire Hucker, Executive Secretary: 89 Rosebery Road, Dursley, 9JH Gloucestershire, GL11 4PU.

Tel: 01454 269268 | Email: [info@royal-miniature-society.org.uk](mailto:info@royal-miniature-society.org.uk) |

[www.royal-miniature-society.org.uk](http://www.royal-miniature-society.org.uk) | Follow:   

**Getting to Bankside Gallery:**

The Gallery is situated on the Thames Path, directly in between Tate Modern and Blackfriars national rail station. Down the steps in front of the Founders Arms pub. The nearest tube stations are Southwark (Jubilee Line), Blackfriars (Circle & District Line) and London Bridge (Northern and Jubilee Line).

**Checklist...have you...?**

Labelled your work clearly?

Photographed your work and emailed the images to Claire Hucker?

Enclosed a copy of your entry schedule in your parcel? (UK entries only)

Emailed you entry schedule to Claire Hucker? (Overseas entries only)

Posted your entries to your receiver if you are not delivering in person?

