



**RMS**  
Royal Society of Miniature  
Painters Sculptors & Gravers  
Patron HM King Charles III

## INFORMATION SHEET FOR NON-MEMBERS

Please read carefully **BEFORE SUBMITTING.**

Bankside Gallery, 48 Hopton St, London

**Exhibition** – 18<sup>th</sup> – 22<sup>nd</sup> November 2025, open 11am-6pm daily

**Opening and Award ceremony** - 4pm, Tuesday 18<sup>th</sup> November

**Collection of Unaccepted/unsold work from Bankside Gallery** - Sunday 23<sup>rd</sup> November 2-4pm

### **Sizing of artwork**

**Rectangles and ovals** 4.5 x 6 inches (11.5 x 15.2cm) including frame.

**Squares** 4.5 x 4.5 inches (11.5 x 11.5cm) including frame.

**Circular** 4.5 inches in diameter (11.5cm) including frame.

**Mount board** no wider than  $\frac{3}{4}$  of an inch (2cm) – must be clean and not overcut in the corners of the mount board.

**Frames** should not be wider than 1 inch (2.5cm) nor deeper than  $\frac{3}{4}$  of an inch (2cm).

**Sculptures** should not be more than 8 inches (20cm) on the longest side.

### **Size limits for Human/Animal portraits**

Heads should not measure more than 2 inches (5cm) from chin to the top of the head. For animals, heads include ears.



### **General guidelines**

Original artworks in any medium may be submitted provided they are within the tradition of miniature techniques and are finely executed by hand, with attention to detail. **No digital art, 3D printing, photographs, lithographic printing.**

### **Artwork theme - (optional)**

There is a NEW theme for 2025! - '**The Changing Face**', which can be interpreted widely and could be a physical change such as a human face, the environment, wildlife, technology or a more abstract concept such as hope, tolerance, society, attitudes etc the choice is yours! Artists are encouraged to contribute work on the theme; however, it is **not compulsory**. If a work is on the theme, please say so in the artwork Title box when applying. Example: 'The Changing Face - passage of time'...

### **How to submit your work/what to expect - step by step**

**Online Submissions** - 1<sup>st</sup> June runs until 21<sup>st</sup> Sept, 6pm (GMT)

Please follow the link on our website <https://royal-miniature-society.org.uk/submission/> and fill out the submissions form with your **name, age if 14-30** (please leave blank if this does not apply) **address**, and **email**.

Select your **Non-Member age category** and from the drop-down box select the quantity you would like to submit.

Add your credit/debit card details. Add your artwork image (see **images** below for details), title and medium. Please repeat this step for multiple entries and press submit once finished.

### **Images**

Please carefully photograph the artwork you intend to submit online with a ruler for scale. Ideally, 2D work should be framed but is not essential at this stage.

**Name your image files:** Please name your image file e.g. Edward-Smith-self-portrait-8x10cm. This is so it can be recognisable as yours once its downloaded.

### **Submission fees**

<b>Age 31 and above</b>	£18 per entry, up to 5 pieces
<b>Ages 18-30</b> (please provide DOB on the entry form. You may be asked to produce ID)	£15 per entry, up to 5 pieces
<b>Student Member (SRMS)</b>	£13 per entry, up to 5 pieces
<b>Ages 14-17</b> (please provide DOB on the entry form. You may be asked to produce ID)	£0 1 piece

**Your submitted work is now in 'Pre-Selection'. You will be notified via email – 25<sup>th</sup> Sept if your work has been selected or not.**

## Pre-selected work (if you have received an email on 25<sup>th</sup> Sept requesting your work for selection)

**Prepare your artwork for hand in** - If your work has been pre-selected, you will have received an email with the relevant entry forms (Entry Schedule & Picture Post Art return form). Please fill out the forms and follow the steps below. Please note, bad framing/presentation may prejudice acceptance.

### Framing

If frames do not already have a hanging loop, please attach a hanging D ring, O ring or triangular ring at the top in the centre. Screw eyes are **not** acceptable.



### Labels

**Paintings:** Firmly attach a label on the back of the painting clearly stating your full name, title and medium.

**Sculptures:** Tie a small luggage label securely to the sculpture clearly stating your full name, title and medium.

### Sale Prices and items not for sale (NFS)

All work must be for sale, with the exception of commissioned portraits of humans and animals. If a commissioned piece is submitted and not for sale, at least one non-commissioned work of equal value and quality must be submitted. The price of a commissioned work should be entered on the schedule in the 'fee for commissioned work' section.

### Minimum sale price

Portraits £350, Sculpture £190, Other works £190. (The average sales price in 2024 was £200-£300).

(Royal portraits are only allowed if they are genuine commissions for which sittings have been granted. Historical portraits are allowed).

### Sale made by artist

After submission and prior to the exhibition, if a sale of work takes place, the artist must inform the RMS of the sale of the piece of work, otherwise a sale by the society takes precedence. The usual commission will apply.

### Commission on Sales

45% is deducted from any exhibition sales by the RMS. Commission will also be due to the RMS if the work sells via the RMS website after the exhibition. Payment is made directly to the artist within 28 days, after the exhibition closes.

### Handing in your artwork

Please deliver pre-selected artwork in person **TO: TCPA ROOMS**, 17 Carlton House Terrace, London, SW1Y 5BD on **Sunday 9<sup>th</sup> November, 10am to 4pm**

**OR**

Post/deliver your work to your **designated receiver** between **Fri 26<sup>th</sup> Sept - Fri 7<sup>th</sup> Nov** (any works that arrives after 7<sup>th</sup> November will not be included).

### Posting work from outside of the UK:

**VERY IMPORTANT!** When posting your work please put '**SAMPLES OF ARTISTS WORK**' only on your customs form.

**DO NOT** put any value on the customs form or include any other \*paperwork with your artwork. If you put any value on it at all, it will incur a Customs and Excise charge and will be held until the amount is paid in full by you. The RMS will not be liable for any customs charges or make special concessions for delayed artwork. \*Please **email** a copy of your completed Entry schedule/Picture Post Art return paperwork, to the Executive Secretary: [info@royal-miniature-society.org.uk](mailto:info@royal-miniature-society.org.uk)

### Receivers

Please select your receiver by the first letter of your Surname (**A-J, K-Z**) unless your sending a sculpture **OR** if there is a receiver near you, please contact them directly to arrange a convenient day/time to deliver your work in person.

Receiver info	Sculpture	2D Artworks A-J	2D Artworks K-Z
Name	Paul Eaton	Alan Metcalf	Lana Arkhi
Address	161 High Street, Cranleigh, Surrey, GU6 8BB, UK	31 Broad Green, Cranfield, Beds, MK43 0JJ, UK	Kent Talents Art Gallery, 5 Albion st, Broadstairs, CT10 1LU, UK
Email	<a href="mailto:info@sculpturebypauleaton.com">info@sculpturebypauleaton.com</a>	<a href="mailto:rmstreasurer2021@gmail.com">rmstreasurer2021@gmail.com</a>	<a href="mailto:lane.arkhi@gmail.com">lane.arkhi@gmail.com</a>
Phone number	+44 1483 276636	+44 7484 227643	+44 7858 956927

**Please select 'Tracked' from your post office if you'd like to know if your work has been delivered.**

## Final Selection notification via email - Wednesday 12<sup>th</sup> November

### Acceptance/rejection of works

On your Entry schedule, works marked with **A** have been **accepted** and **X** **rejected**. A brief description will be given as to the reason any work has been rejected (please indicate on the entry schedule if you do not want a reason for rejection). Careful consideration is taken with each piece and a final decision shall be made at the discretion of the Selection Committee. Antisocial behaviour will **NOT** be tolerated.

### Collection

Collect unsold/rejected work from the Bankside Gallery on Sunday 23<sup>rd</sup> November between 2 and 4pm only. Please provide your own packaging and entry schedule as proof of ownership. **Any uncollected work will be removed by Picture Post Art at 4pm. Charges will apply.** Please **DO NOT** arrive before 2pm to collect your work, as we cannot accommodate you.

### Election to Student Membership (SRMS)

Artists aged 18-30 who are interested in becoming a Student Member of the RMS will have to have had **3 works** accepted/exhibited in the 1<sup>st</sup> year. In the following year a further **3 works** must be submitted, write "CANDIDATE" at the top of the entry schedule. If all three works are accepted, the Selection Committee will consider the candidate for election to Student Membership. If elected, the artist will become SRMS. The student membership grants entry fee concession from the year following election.

### Election to Associate Membership (ARMS)

Artists who are interested in becoming an Associate member of the RMS will have to have had **5 works** accepted/exhibited in the 1<sup>st</sup> year. In the following year, a further **5 works** must be submitted, write "CANDIDATE" at the top of your entry schedule. If all five works are accepted, the Selection Committee will consider the candidate for election to Associate Membership. If elected the artist will become ARMS. The Associate membership subscription will be due from the January following election. If the elected artist is aged 18-30 Associate membership is at the concession rate.

### Photography

Whether at the exhibition or otherwise, press/catalogue/website photography will be allowed unless the artist has expressly forbidden photography in writing.

### Awards

There are over 15 prestigious awards, worth over £5,000, presented at our opening day by our special guest. If your work has been awarded, you will be notified via email or phone the day before.

### Care of works and insurance

Great care is taken with all works exhibited, but the Society accepts no responsibility whatsoever for loss or damage, whether such damage or loss is caused by the negligence of the RMS or otherwise. Work is received entirely at the artist's own risk.

### Unsure of any points?

**Please direct any queries to:**




**Claire Hucker, Executive Secretary RMS:**

89 Rosebery Road, Dursley,  
Gloucestershire, GL11 4PU.

Tel: 01454 269268

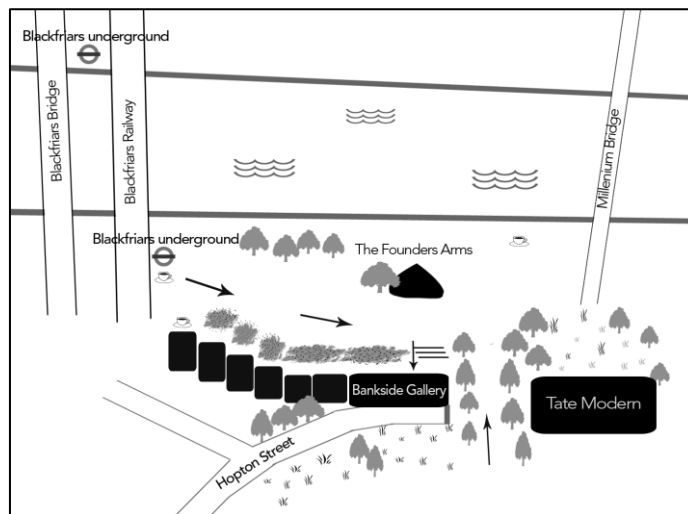
Email: [info@royal-miniature-society.org.uk](mailto:info@royal-miniature-society.org.uk)

[www.royal-miniature-society.org.uk](http://www.royal-miniature-society.org.uk)

Follow us: #royalminaturesociety   

**Getting to Bankside Gallery:** The Gallery is situated on the Thames Path, directly in between Tate Modern and Blackfriars station. Just pop down the steps behind the Founders Arms pub.

The nearest tube stations are Southwark (Jubilee Line), Blackfriars (Circle & District Line) and London Bridge (Northern and Jubilee Line).



### **Checklist...have you...?**

Submitted your work online? ☐

**If pre-selected have you:**

Labelled your work clearly? ☐

Is your frame within the size limit of 11.5 x 15.2cm? ☐

Is artwork secure in the frames and have the correct hangers? ☐

Enclosed a completed copy of your entry schedule in your parcel? (**UK entries only**) ☐

Emailed your completed entry schedule to Claire Hucker? (**Overseas entries only**) ☐

Posted your entries to your receiver if you are not delivering in person? ☐

Have you filled in the return of works form for Picture Post Art, if you are not collecting? ☐