

# INFORMATION SHEET FOR NON-MEMBERS

Please read carefully BEFORE SUBMITTING.

- **NEW VENUE: The Alliston Centre (RAU), Stroud Rd, Cirencester GL7 6JR**
- **Exhibition dates:** Sat 24<sup>th</sup> October – Mon 2<sup>nd</sup> November 2026, open 9am-5pm daily (closing at 12 noon on the final day)
- **Opening and Award ceremony:** 12 noon, Saturday 24<sup>th</sup> October.
- **Collection of unaccepted/unsold work from The Alliston Centre:** Monday 2<sup>nd</sup> November 3-5pm

## General Rules and information

### Sizing of artwork

Rectangles and ovals 115 x 152mm including frame.

Squares 115 x 115mm including frame.

Circular 115mm including frame.

Mount board no wider than 20mm – must be clean and not overcut in the corners of the mount board.

Frames should not be wider 25mm nor deeper than 20mm.

Sculptures should not be more than 200mm on the longest side.

### Size limits for Human/Animal portraits

Heads should not measure more than 2inches (50mm) from chin to the top of the head. For animals, heads include ears.

### General artwork guidelines

Original artworks in any medium may be submitted provided they are within the tradition of miniature techniques and are finely executed by hand, with attention to detail. **No digital art, 3D printing, photographs, lithographic printing.**

### Banned materials

Any artwork made from or with animal/marine products such as ivory or bone will be automatically rejected by the Council. This includes all ivory, old ivory, piano keys, tusk and scrimshaw etc. Also, any restricted or endangered wood species such as Lignum Vitae, Rosewood, Ipe and Cumaru etc.

### Artwork theme - (optional)

There is a NEW theme for 2026! - 'The Legend of King Arthur', which will marry nicely with the Cirencester History Festival and lecture by Professor Mark Horton. It can include the myths and objects around the legendary King and Camelot. Artists are encouraged to contribute work on the theme; however, it is **not compulsory**. If a work is on the theme, please add: 'The Legend of King Arthur – and your title eg. 'Merlin'.

### Stage 1. Submission and Pre-selection - How to submit your work/what to expect

**Online Submissions** – runs 8<sup>th</sup> May until 28<sup>th</sup> August 6pm (GMT)

Please follow the link on our website <https://royal-miniature-society.org.uk/submission/> and fill out the submissions form with your **name, age if 14-30** (please leave blank if this does not apply) **address, and email**.

Select your **Non-Member age category** and from the drop-down box select the quantity you would like to submit.

Add your credit/debit card details. Add your artwork image (see **images** below for details), title and medium. Please repeat this step for multiple entries and press submit once finished.

### Images

Please carefully photograph your artwork: **Two of each image**, one on the grid provided for scale and one without. It must be well lit, maximum size of 1MB each in jpg. format. Ideally 2D work should be framed but is not essential at this stage. **Sculpture up to 3 images** may be submitted for each piece, which must include one image on the grid provided and one image without.

**NAME your image files:** Each image file **MUST INCLUDE** your name, image title and image size in mm exactly as follows eg. **Tom-Smith-Eagle-in-flight-40x60mm** (This is so it can be recognisable as yours and if accepted will be used on our website).



### Submission fees

<b>Age 31 and above</b>	£18 per entry, up to 5 pieces
<b>Ages 18-30</b> (please provide DOB on the entry form. You may be asked to produce ID)	£15 per entry, up to 5 pieces
<b>Ages 14-17</b> (please provide DOB on the entry form. You may be asked to produce ID)	£0, 1 piece

**Your submitted work is now in 'Pre-Selection'.** You will be notified via email on **Tues 1<sup>st</sup> Sept** if your work has been selected.

**Stage 2: Pre-selected work** (please follow this step if you have received an email requesting your work for final selection)

**Prepare your artwork for handing in** - If your work has been pre-selected, you will have received an email with the relevant entry forms (Entry Schedule & Picture Post Art return form). Please fill out the forms and take note of framing and labelling steps below (bad framing/presentation may prejudice acceptance).

### **Handing in your artwork**

Please deliver pre-selected artwork in person **TO: The Alliston Centre (RAU), Stroud Rd, Cirencester GL7 6JR on Saturday 10<sup>th</sup> October 10am to 4pm**

**OR**

Post your work to **The Alliston Centre (RAU), Stroud Rd, Cirencester GL7 6JR**, to arrive **Mon 5<sup>th</sup> – Fri 9<sup>th</sup> October** (any works that arrives by post after 9<sup>th</sup> October cannot be included).

### **Posting work from outside of the UK:**

**VERY IMPORTANT!** Customs rules change overnight and therefore the RMS cannot be responsible for any customs duties and or loss of work. It is the artists responsibility to insure and pay for any customs duties when posting from the country of origin.

**Guidelines:** Use **Parcel Force**, please state 'samples for exhibition' and a low value eg. £\$5-10 just to cover your material costs. **DO NOT** put the sale value. **Do not include your entry \*paperwork with your artwork.** \*Please **email** a copy of your completed Entry schedule/Picture Post Art return paperwork, to the Executive Secretary: [info@royal-miniature-society.org.uk](mailto:info@royal-miniature-society.org.uk)

**IF POSTING WORKS, please select 'Tracked' from your Post Office/Courier if you'd like confirmation of delivery.**

**Framing** If frames do not already have a hanging loop, please attach a hanging D ring, O ring or triangular ring at the top in the centre. Screw eyes are **not** acceptable.



### **Labels**

**Paintings:** Firmly attach a label on the back of the painting clearly stating your full name, title and medium.

**Sculptures:** Tie a small luggage label securely to the sculpture clearly stating your full name, title and medium.

### **Sale Prices and items not for sale (NFS)**

All work must be for sale, with the exception of commissioned portraits of humans and animals. If a commissioned piece is submitted and not for sale, at least one non-commissioned work of equal value and quality must be submitted. The price of a commissioned work should be entered on the schedule in the 'fee for commissioned work' section.

### **Minimum sale price**

Portraits £350, Sculpture £190, Other works £190. (**guideline** - the average sales price in 2024 was £200-£300).

(Royal portraits are only allowed if they are genuine commissions for which sittings have been granted. Historical portraits are allowed).

### **Sale made by artist**

After submission and prior to the exhibition, if a sale of work takes place, the artist must inform the RMS of the sale of the piece of work, otherwise a sale by the society takes precedence. The usual commission will apply.

### **Commission on Sales**

45% is deducted from any exhibition sales by the RMS. Commission will also be due to the RMS if the work sells via the RMS website after the exhibition. Payment is made directly to the artist within 28 days, after the exhibition closes.

### **Stage 3. Final Selection** - notification via email Tues 13<sup>th</sup> October

Acceptance/rejection of works

On your Entry schedule, works marked with **A** have been **accepted** and **X** **rejected**. A brief description can be given as to the reason any work has been rejected (please indicate on the entry schedule if you do not want a reason for rejection). Careful consideration is taken with each piece, and a final decision shall be made at the discretion of the Selection Committee.

Antisocial behaviour will **NOT** be tolerated.

### **Collection - unsold/unaccepted work**

Collect your work from **The Alliston Centre (RAU), Stroud Rd, Cirencester GL7 6JR** on Monday 2<sup>nd</sup> November **between 3-5pm only**. Please provide your own packaging and entry schedule as proof of ownership. **Any uncollected work will be**

**removed by Picture Post Art at 5pm. Charges will apply. Please DO NOT arrive before 3pm to collect your work, as we cannot accommodate you.**

### **Photography**

Whether at the exhibition or otherwise, press/catalogue/website photography will be allowed unless the artist has expressly forbidden photography in writing.

### **Awards**

There are over 15 prestigious awards, worth over £5,000, presented at our opening day by our special guest. If your work has been awarded, you will be notified via email or phone the day before.

### **Care of works and insurance**

Great care is taken with all works exhibited, but the Society accepts no responsibility whatsoever for loss or damage, whether such damage or loss is caused by the negligence of the RMS or otherwise. Work is received entirely at the artist's own risk.

### **Membership:**

#### **Election to Student Membership (SRMS)**

Artists aged 18-30 who are interested in becoming a Student Member of the RMS will have to have had **3 works** accepted/exhibited in the 1<sup>st</sup> year. In the following year a further **3 works** must be submitted. If all three works are accepted, the Selection Committee will consider the candidate for election to Student Membership. If elected, the artist will become SRMS. The student membership grants entry fee concession from the year following election.

#### **Election to Associate Membership (ARMS)**

Artists who are interested in becoming an Associate member of the RMS will have to have had **5 works** accepted/exhibited in the 1<sup>st</sup> year. In the following year, a further **5 works** must be submitted. If all five works are accepted, the Selection Committee will consider the candidate for election to Associate Membership. If elected the artist will become ARMS. The Associate membership subscription will be due from the January following election. If the elected artist is aged 18-30 Associate membership is at the concession rate.

### ***Unsure of any points?***

***Please direct any queries to:***

***Claire Hucker***, Executive Secretary RMS, 89 Rosebery Road, Dursley,

Gloucestershire, GL11 4PU. Tel: 01454 269268

Email: [info@royal-miniature-society.org.uk](mailto:info@royal-miniature-society.org.uk)

[www.royal-miniature-society.org.uk](http://www.royal-miniature-society.org.uk)

**Follow us:** #royalminaturesociety   

### **Getting to The Alliston Centre (RAU) Cirencester from London:**

**Train:** Direct from London Paddington to Kemble (duration 1hr 10min) with excellent taxi services to and from the train station to the Alliston Centre (approx. 5 miles/8mins). There is excellent accommodation in Cirencester.

**Driving:** From London - West bound M4 to Junction 15, head towards Cirencester on the A419 (92 miles)

There is ample free parking in front of The Alliston Centre building and overspill for 300+ in other of the RAU sites.

